***Virtual* Lincoln Elementary SSC Meeting Minutes**

**3:00pm, September 22nd, 2021**

**Committee Members Attendance**

* Principal
	+ Lizaday Rancap-Perez ✔︎
* Certificated Members
	+ Brenda Silva ✔︎
	+ Courtney Perry ✔︎
	+ Jennifer LaPorte ✔︎
	+ Barbara Alcott ✔︎
* Parents
	+ Marion Silva ✔︎
	+ Gordon Dix ✔︎
	+ Amy Tang ✔︎
	+ Jean Mitchell ✔︎
	+ Liz Tuitama ✔︎
* Other
	+ Ariel Dolowich ✔︎

**Agenda Items**

3:04 Call the Meeting to Order / Roll Call

3:05 Review of Norms

3:07 Introductions

3:09 Call for Additions/Deletions of Agenda Items

* Motion to change the order of the agenda by Lizaday
* 2nd by Barbara Alcott
* Motion passed

3:11 ESSER III Funds Presentation

* Funding in response to COVID-19
* Required:
	+ Safe return to in-person instruction plan
	+ Plan for how the funds will be used
* Fiscal uses:
	+ 20% for academic impact
	+ 80% per federal and state guidelines
* Brainstorm ideas for use at Lincoln in spreadsheet
	+ <https://docs.google.com/spreadsheets/d/1MG2ofp90JHIMmMtdsThQGrp_avOHC5YlMCchLdaVNIg/edit?pli=1#gid=822145636>
	+ Brainstorming is mainly for the 80% of the funds
	+ District will need to approve requests and keep it equitable across all schools
	+ Assemblies are again approved as long as they are following health guidelines

3:34 Reading and Approval of Minutes

* Motion to approve minutes by Marion Silva
* 2nd by Liz Tuitama
* Motion passed

3:07 Public Comment

* Non-members have the opportunity to address the council in this forum

3:07 Unfinished Business and General Orders

* None

3:07 New Business

* Purpose and roles of SSC and its representatives
	+ 2021-22 digital version of the handbook is now available
	+ Advise the principal on educational needs and goals
		- School Plan for Student Achievement (SPSA)
		- Develop strategies for program improvement
		- Allocation of budget
	+ Composition
		- 5 school personnel
		- 5 parents or community members
	+ Officers
		- Chairperson
		- Vice Chairperson
			* Amy Tang nominated by Liz Tuitama
			* Approved
		- Secretary
			* Gordon Dix offered to be secretary
			* Approved
		- Others as necessary
	+ Bylaws
		- Review of last year’s changes
* Transfer of $1,000 from goal 2.1 to goal 1.3 for subscriptions/licenses
	+ Review of goals
	+ Originally allocated $3,000
	+ New quote is for $3,450 for TPT
	+ The $1,000 would be taken from childcare during meetings (which isn’t needed for virtual meetings) and move it to the science/social science budget
	+ Vote: Motion passed

3:55 News and Updates

* Principal’s Update
	+ Great start to the school year!
	+ Virtual “Back to School Night”
	+ PBIS Rodeo on August 23-24 (Positive Behavior Intervention and Supports)
	+ Dorian picture makeup day on 11/4
	+ We are hiring!!
		- Classroom aides
		- Bilingual aides
		- Campus monitors

4:02 Adjourn

**New Action Items**

* none