***Virtual* Lincoln Elementary SSC Meeting Minutes**

**3:00pm, September 22nd, 2021**

**Committee Members Attendance**

* Principal
  + Lizaday Rancap-Perez ✔︎
* Certificated Members
  + Brenda Silva ✔︎
  + Courtney Perry ✔︎
  + Jennifer LaPorte ✔︎
  + Barbara Alcott ✔︎
* Parents
  + Marion Silva ✔︎
  + Gordon Dix ✔︎
  + Amy Tang ✔︎
  + Jean Mitchell ✔︎
  + Liz Tuitama ✔︎
* Other
  + Ariel Dolowich ✔︎

**Agenda Items**

3:04 Call the Meeting to Order / Roll Call

3:05 Review of Norms

3:07 Introductions

3:09 Call for Additions/Deletions of Agenda Items

* Motion to change the order of the agenda by Lizaday
* 2nd by Barbara Alcott
* Motion passed

3:11 ESSER III Funds Presentation

* Funding in response to COVID-19
* Required:
  + Safe return to in-person instruction plan
  + Plan for how the funds will be used
* Fiscal uses:
  + 20% for academic impact
  + 80% per federal and state guidelines
* Brainstorm ideas for use at Lincoln in spreadsheet
  + <https://docs.google.com/spreadsheets/d/1MG2ofp90JHIMmMtdsThQGrp_avOHC5YlMCchLdaVNIg/edit?pli=1#gid=822145636>
  + Brainstorming is mainly for the 80% of the funds
  + District will need to approve requests and keep it equitable across all schools
  + Assemblies are again approved as long as they are following health guidelines

3:34 Reading and Approval of Minutes

* Motion to approve minutes by Marion Silva
* 2nd by Liz Tuitama
* Motion passed

3:07 Public Comment

* Non-members have the opportunity to address the council in this forum

3:07 Unfinished Business and General Orders

* None

3:07 New Business

* Purpose and roles of SSC and its representatives
  + 2021-22 digital version of the handbook is now available
  + Advise the principal on educational needs and goals
    - School Plan for Student Achievement (SPSA)
    - Develop strategies for program improvement
    - Allocation of budget
  + Composition
    - 5 school personnel
    - 5 parents or community members
  + Officers
    - Chairperson
    - Vice Chairperson
      * Amy Tang nominated by Liz Tuitama
      * Approved
    - Secretary
      * Gordon Dix offered to be secretary
      * Approved
    - Others as necessary
  + Bylaws
    - Review of last year’s changes
* Transfer of $1,000 from goal 2.1 to goal 1.3 for subscriptions/licenses
  + Review of goals
  + Originally allocated $3,000
  + New quote is for $3,450 for TPT
  + The $1,000 would be taken from childcare during meetings (which isn’t needed for virtual meetings) and move it to the science/social science budget
  + Vote: Motion passed

3:55 News and Updates

* Principal’s Update
  + Great start to the school year!
  + Virtual “Back to School Night”
  + PBIS Rodeo on August 23-24 (Positive Behavior Intervention and Supports)
  + Dorian picture makeup day on 11/4
  + We are hiring!!
    - Classroom aides
    - Bilingual aides
    - Campus monitors

4:02 Adjourn

**New Action Items**

* none